



NOTICE OF MEETING

CABINET MEMBER FOR CULTURE, LEISURE AND ECONOMIC DEVELOPMENT

TUESDAY, 3 AUGUST 2021 AT 9.30 AM

COUNCIL CHAMBER - THE GUILDHALL

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If any member of the public wishing to attend the meeting has access requirements, please notify the contact named above.

Information with regard to public access due to Covid precautions

- Attendees will be requested to undertake an asymptomatic/ lateral flow test within 48 hours of the meeting.
- If symptomatic you must not attend and self-isolate following the stay at home guidance issued by Public Health England.
- All attendees are required to wear a face covering while moving around within the Guildhall (requirement of the venue).
- Attendees will be required to take a temperature check on arrival (requirement of the venue)
- Although it will no longer be a requirement attendees may choose to keep a social distance and take opportunities to prevent the spread of infection.
- Hand sanitiser is provided at the entrance and throughout the Guildhall. All attendees are encouraged to make use of hand sanitiser on entry to the Guildhall and are requested to follow the one way system in place.
- Attendees are encouraged book in to the venue (QR code). An NHS test and trace log will be retained and maintained for 21 days for those that cannot or have not downloaded the app.
- Those not participating in the meeting and wish to view proceedings are encouraged to do so remotely via the livestream link.

Membership

Councillor Ben Dowling (Cabinet Member)

Councillor Tom Coles
Councillor Luke Stubbs

Councillor Claire Udy

(NB This agenda should be retained for future reference with the minutes of this meeting).

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: www.portsmouth.gov.uk

Deputations by members of the public may be made on any item where a decision is going to be taken. The request should be made in writing to the contact officer (above) by 12 noon of the working day before the meeting, and must include the purpose of the deputation (for example, for or against the recommendations). Email requests are accepted.

A G E N D A

An updated risk assessment for the Council Chamber will be published in course.

- 1 Apologies for absence**
- 2 Declaration of interests**
- 3 Museums Annual Review and Plan (Pages 5 - 22)**

Purpose

To review achievements of Portsmouth Museums in 2020/21 and to present the service priorities for the current financial year (Appendix 1).

RECOMMENDED that the Cabinet Member agrees that

- 1. The achievements of 2020/21 are noted.**
- 2. The museums service's engagement with vulnerable and marginalised members of the community through its involvement in the city's Holiday Activity and Food (HAF) and Kick Start programmes is noted.**
- 3. The Museums Strategy is completed and an application for National Portfolio Organisation (NPO) status is made to Arts Council England.**
- 4. The Business Plan for The D-Day Story with Landing Craft Tank 7074 is finalised to ensure the viability of the museum and to generate the surplus required to fund the ongoing maintenance of the ship.**
- 5. Research is undertaken to identify the specific barriers to access to the council's museums within the city.**
- 6. Work continues to prepare the services application for Accreditation which is due at the start of the next financial year.**
- 7. Museum staff work on the development of an exhibition showcasing the city's remarkable civic silver collection and what it tells us about the life, times and people of Portsmouth.**

4 **Libraries and Archives update** (Pages 23 - 46)

Purpose

1. To update and inform the Cabinet Member for Culture, Leisure and Economic Development of the work carried out by the Portsmouth Libraries and Archive Services in the twenty four months since the last update report was produced in July 2019. This to include updates to the 2019 report recommendations and information of measures, actions and impacts related to the Covid 19, for the Library and Archive Services from April 2020 to March 2021.
2. To make recommendations for additional actions to be undertaken in Portsmouth Libraries and Archives in line with the Business Plan and city council priorities for the period 2021/22.

RECOMMENDED that the Cabinet Member agrees

1. **That the updates and progress on activity from the Portsmouth Libraries and Archives Annual Update Report 2019/20 shown at paragraph 3 be noted.**
2. **That the following works, which are within existing budgets, be delivered by Libraries and Archives in 2021/22:**
 - **A full service review for libraries, archives and modern records to include services, opening hours, staffing and buildings.**
 - **Apply for Libraries Connected Accreditation.**
 - **Exploration of a universal home delivery model for lending services.**
 - **Implementation of the History Centre Development Strategy 2022-25.**
 - **Community and staff consultation to inform the service review.**
 - **People's Network roll out to Windows 10.**
 - **Deliver digital print solution.**
 - **Deliver staff development - front line customer care and diversity action planning.**

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